

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>			<b>1. CONTRACT ID CODE</b>	<b>PAGE OF PAGES</b> 1   1
<b>2. AMENDMENT/MODIFICATION NO.</b> A002	<b>3. EFFECTIVE DATE</b> See Item 16C.	<b>4. REQUISITION/PURCHASE REQ. NO.</b> PR10583089		<b>5. PROJECT NO.</b>
<b>6. ISSUED BY</b> Procurement/Contracting Office U.S. Embassy 1-10-5 Akasaka Minato-ku, Tokyo 107-8420 Japan		<b>CODE</b>	<b>7. ADMINISTERED BY</b> See Item 6. <b>CODE</b>	
<b>8. NAME AND ADDRESS OF CONTRACTOR</b>			√	<b>9a. AMENDMENT OF SOLICITATION NO.</b> 19JA80-22-Q-0016
				<b>9b. DATED (SEE ITEM 11)</b> March 25, 2022
				<b>10a. MODIFICATION OF CONTRACT/ORDER NO.</b>
				<b>10b. DATED (SEE ITEM 13)</b>
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<p>[✓] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [✓] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:</p> <p>(a) by completing Items 8 and 15 and returning one copy of the amendment;</p> <p>(b) by acknowledging receipt of this amendment on each copy of the offer submitted; or</p> <p>(c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p><b>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.</b></p> <p>If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and date specified.</p>				
<b>12. ACCOUNTING AND APPROPRIATION DATA</b> N/A				
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS; IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER:				
<b>E. IMPORTANT:</b> Contractor [ ] is not, [ ] is required to sign this document and return <u>one</u> copy to the issuing office.				
<b>14. DESCRIPTION OF AMENDMENT/MODIFICATION</b> Request for Quotations (RFQ) No. 19JA80-22-Q-0016-A001 is hereby amended as follows:  1. Delete Pages 1 (SF-18), 2, 3, and 27 of RFQ in their entirety, and replace with the attached revised Pages 1 (SF-18), 2, 3, and 27.  2. Add Attachment I-7 - Statement of Work for POL and Attachment I-8 - Drawing for POL  Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.				
<b>15A. NAME AND TITLE OF SIGNER (type or print)</b>			<b>16A. NAME OF CONTRACTING OFFICER</b> Kendrick M. Liu	
<b>15B. NAME OF CONTRACTOR/OFFEROR</b>  BY (signature of person authorized to sign)	<b>15C. DATE SIGNED</b>	<b>16B. UNITED STATES OF AMERICA</b>  BY (signature of Contracting Officer)	<b>16C. DATE SIGNED</b> 04/12/2022	

<b>EQUEST FOR QUOTATIONS (RFQ)</b> (THIS IS NOT AN ORDER)		THIS RFQ [    ] IS [ <input checked="" type="checkbox"/> ] IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)		PAGE <b>1</b>	OF 1	PAGES <b>42</b>
1. REQUEST NO. <b>19JA80-22-Q-0016</b>	2. DATE ISSUED <b>March 25, 2022</b>	3. REQUISITION/PURCHASE REQUEST NO. <b>PR10583089</b>	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING		
5A. ISSUED BY <b>Procurement/Contracting Office U.S. Embassy 1-10-5 Akasaka Minato-ku, Tokyo 107-8420 Japan</b>			6. DELIVER BY (Date)			
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)			7. DELIVERY			
NAME <b>Miho Hama</b>		TELEPHONE NUMBER		<b>X</b> FOB DESTINATION    OTHER (See Schedule)		
		AREA CODE <b>+81-3</b>	NUMBER <b>3224-5754</b>			
8. TO:			9. DESTINATION			
a. NAME	b. COMPANY		a. NAME OF CONSIGNEE			
c. STREET ADDRESS			b. STREET ADDRESS			
d. CITY	e. STATE	f. ZIP CODE	c. CITY			
			d. STATE	e. ZIP CODE		
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE: <b>April 14, 2022; 11:00 a.m. (JST)</b>		<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter				
11. SCHEDULE (Include applicable Federal, State and local taxes)						
ITEM NO. (a)	SUPPLIES/SERVICES (b)		QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
<b>001</b>	Ceiling Replacement Services for Facilities Management Office (FAC) and Political Office (POL) at the U.S. Embassy in Tokyo, Japan, in accordance with attached terms and conditions of the Request for Quotations.  This RFQ incorporates FAR clause 52.212-4 and provision 52.212-1 by reference.		(See the pricing table - Section A: Price.)			
1 DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS	
					NUMBER	%
NOTE: Additional provisions and representations [ <input checked="" type="checkbox"/> ] are [    ] are not attached.						
13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15 DATE OF QUOTATION	
a. NAME and ADDRESS OF QUOTER (COMPANY)  <b>DUNS No.:</b>						
c. COUNTY			16. SIGNER a. NAME (Type or print)		b. TELEPHONE	
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)		AREA CODE	
					NUMBER	

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### Attachments:

Attachment I-1 – Statement of Work for FAC

Attachment I-2 – Drawing for FAC

Attachment I-3 – RSO Tokyo Security Form

Attachment I-4 – COVID-19 Certification of Vaccination  
English Version

Attachment I-5 – COVID-19 Certification of Vaccination  
Japanese Version

Attachment I-6 – Sample Letter of Bank Guaranty

Attachment I-7 – Statement of Work for POL

Attachment I-8 – Drawing for POL

## Section A: Price

A.1 The Contractor shall complete all work, including furnishing all labor, material, equipment, and services required under this purchase order for the following firm fixed price and within the time specified. This price shall include all labor, materials, all insurances, overhead, and profit.

Ceiling Replacement Services for Facilities Management Office (FAC) and Political Office (POL) at the U.S. Embassy in Tokyo:

One Project: \_\_\_\_\_

Note: The U.S. Embassy Tokyo is exempt from Japanese consumption taxes; therefore, such taxes shall not be included in the price nor charged on invoices. After receipt of the Contractor's invoice, the Government will provide the Contractor with a signed Certificate of Tax Exemption Purchase for Foreign Establishments.  
(For non-Designated Stores, please visit the following link for registration: [https://www.mofa.go.jp/mofaj/ms/po/page22\\_003420.html](https://www.mofa.go.jp/mofaj/ms/po/page22_003420.html))

## A.2 Offers and Payment in U.S. dollars.

(a) U.S. firms are eligible to be paid in U.S. dollars. U.S. firms desiring to be paid in U.S. dollars should submit their offers in U.S. dollars. A U.S. firm is defined as a company which operates as a corporation incorporated under the laws of a state within the United States.

(b) Foreign firms. Any firm, which is not a U.S. firm, is a foreign firm. Any firm that does not meet the above definition of U.S. firm shall submit its prices and receive payment in Japanese Yen.

## Section I: List of Attachments

Attachment I-1 - Statement of Work for FAC

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**STATEMENT OF WORK**  
**Restoration of Office 423-427**

**1. SCOPE OF WORK**

Restore the office spaces of 423-427 for new POL/LES office in Chancery.

**2. GENERAL**

2.1. All work required under this contract shall be accomplished in accordance with Japan Architectural Specification Standard (JASS). All work required under this contract shall be performed in a professional manner of the respective trade. The Contracting Officer's Representative (COR) and/or COR's designee shall perform QA/QC inspection on contracted work at-any-time basis. Any found deficiencies and/or discrepancies against contract work requirement and specifications shall be corrected accordingly by the Contractor at no additional cost to the Embassy.

2.2. All materials and labor shall be furnished by the Contractor unless otherwise stipulated herein. Quality of all materials to be used for all required work shall meet or exceed Japan Industrial Standard (JIS).

2.3. The Contractor shall be responsible for keeping the work areas clean and neat. After completion of work, the Contractor shall clean the work areas and leave it in a vacuum-clean condition. The Contractor shall wipe dust on the remained furniture and window sashes and blinds. The Contractor shall dispose of all debris left over from the contracted work outside the Embassy Compound in accordance with applicable local codes for industrial waste disposal, unless otherwise stipulated herein.

2.4. Prior to work commencement on the job site, the Contractor shall submit to the COR for approval material samples, color samples, and a work schedule as requested.

2.5. The Contractor shall guarantee all the work completed and any materials supplied by the Contractor under this contract one (1) year from the date of acceptance against any defects.

2.6. It is the Contractor's responsibility to verify all dimensions and any site conditions. The Contractor shall notify the COR of any discrepancies or inconsistencies between the plans and the site conditions before work occurs and alters the existing conditions.

2.7. It is the Contractor's responsibility to notify the COR of any discrepancies between the plans and the specifications or any requirements identified in the contract prior to the commencement of work. If any such discrepancies are identified after the commencement of work, the COR will decide which detail or statement is most beneficial to the USG and that detail or statement will be implemented by the Contractor at the Contractor's expense.

2.8. Work schedule:

Project duration is 14 working days or less.

Project must start from Saturday, and any noisy activities must be performed on weekends and holidays.

2.9. It is the contractor's responsibility to remove all furniture in 423-427 to the basement parking space.

PCs will be removed from the room by the Embassy staff in advance.

3.0. Wall Removal:

3.1. Demolish three W5450XH2750mm walls in 423-427.

3.2. Remove one door and the door frame for 426. Fill the opening with new studs and drywall.

3.3. Remove 100V power outlets, LAN/Telephone outlet boxes and TV outlet from the demolished walls in advance and relocate them nearby.

4.0. Ceiling:

4.1. Ceiling: Remove the entire ceiling including ceiling tiles, ceiling bars, lighting fixtures, diffusers and return grills in 423 - 427.

4.2. Restore the ceilings in 423 - 427 with new system grid ceiling SLIM 21 series using 600X600mm square ceiling tiles manufacture by PANASONIC or equivalent. Use 15mm for T-bar width. Proper suspended bolts, bracing and other connecting hardware are required according to the manufacture guidance.  
Set the 600X600mm grid lines to be away from the sprinkler heads.

4.3. New Lighting

Furnish a total of 16 units of 600X600mm module framed LED fixture from SLIM 21 series manufactured by Panasonic or equivalent and install in the associated ceiling grids. Use 4000K and no dimmer switch is required.

Furnish the associated light switch sensor. Do not use the existing wires and sensors.

4.4. Any exposed F-cables used in the associated ceiling spaces for the lightings and powers shall be disconnected, removed and replaced with new contractor furnished Romex cables (White and black colors) in solid metal conduits.

4.5. Cut minimum size of holes on the ceiling tiles and expose sprinkler heads. Furnish new plastic ring caps to conceal the edge of holes.

5.0. Finish:

5.1. Floor touch up: Use the government furnished 1X1 meter size tile carpets for fill the spaces.

5.2. Painting: The Contractor shall repair the drywall joints with fiber mesh and plaster putty and apply water base 30% gloss emulsion paint for the walls and gloss oil base paint for pillars, doors, and baseboards in 423-427.

6.0. Mechanical:

6.1. Sprinkler work:  
Keep the sprinkler heads at the existing locations.

6.2. Supply air duct:  
Set 6 sets of new 600X600mm diffusers close to existing fan coil unit inside the ceiling space and connect new flexible duct from the fan coil unit to new diffuser.  
Label "Diffuser" on the corner.

6.3. Return air:  
Set 6 sets of new 600X600mm return grills using punched metal sheets to locate closer to the window side. No ducting work is required.  
Label "Return" on the corner.  
Furnish 600X600mm washable filters and install on top of the return grill to prevent dust penetration.

7.0. Electrical:

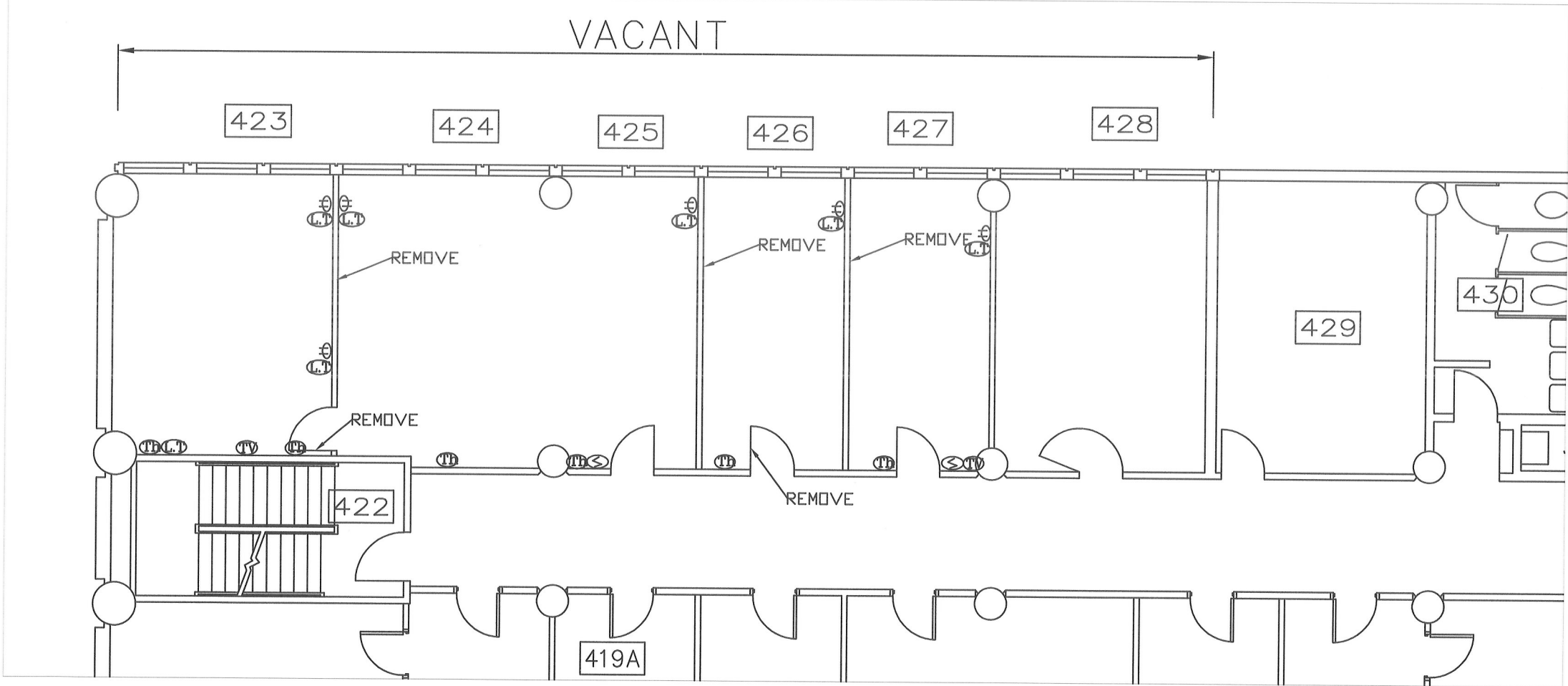
7.1. Thermostat:  
Relocate thermostats in 423-427 so that each thermostat is located in front of the fan coil unit.

7.2. Smoke detector:  
Keep smoke alarm detector at the same location.

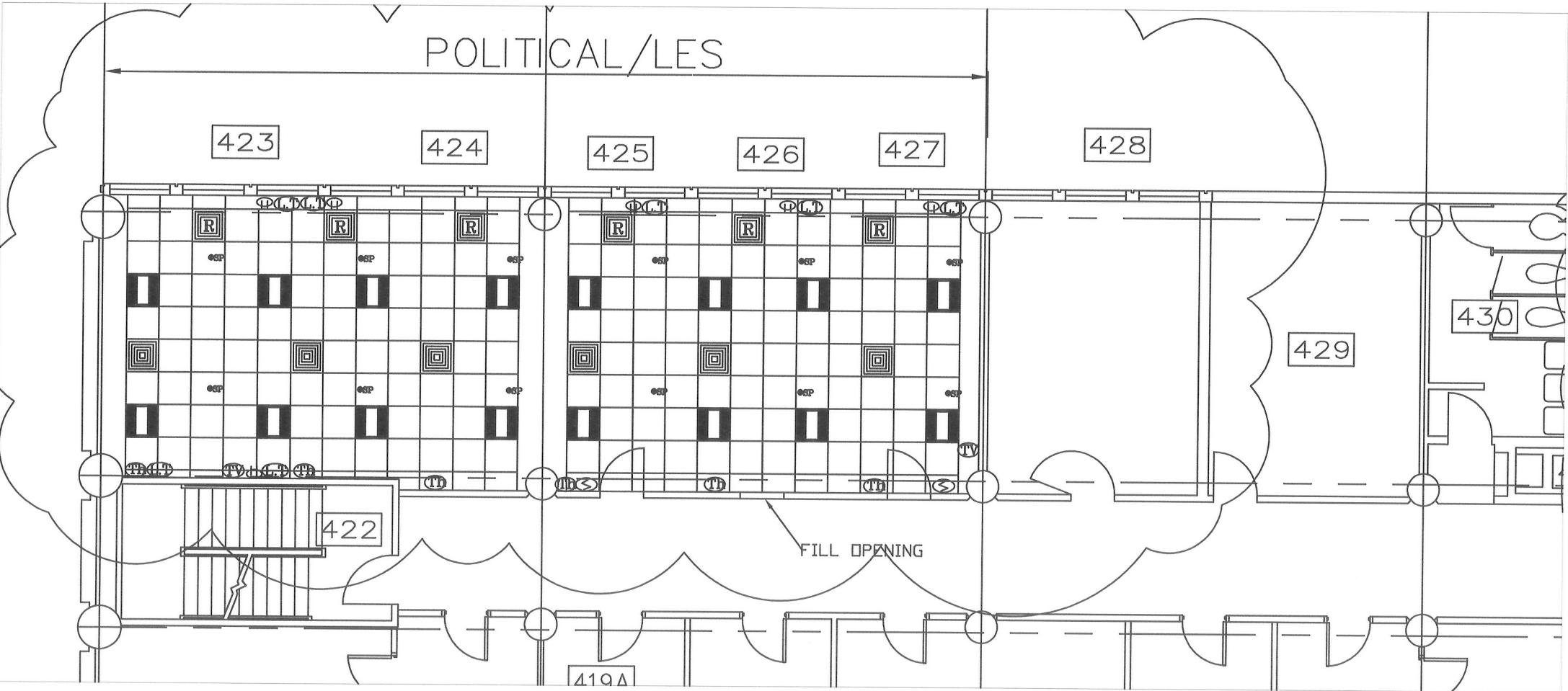
8.0. Furniture set up:

Move all furniture and packed files from 141A old POL/LES office to 423-427. Set furniture to match with existing layout.





REMOVAL PLAN



**LEGEND:**

- ESP --- EXISTING SPRINKLER HEAD
- SMOKE --- SMOKE DETECTOR
- ESO --- ESO CAMERA (DO NOT TOUCH)
- 600X600 NEW T-BAR CEILING
- 600X600 NEW CEILING LIGHT
- 600X600 DIFFUSER GRILL
- 600X600 RETURN GRILL
- POWER OUTLET
- LAN & TELEPHONE OUTLET
- THERMOSTAT
- TV OUTLET
- LIGHT SWITCH

NEW CEILING PLAN  
SCALE 1:100